

REQUIRED DOCUMENTS

List of Required Documents for individual Account:

1. 3 Passport Size Photograph
2. 2 Passport Size Nominees Photograph (Attested by the applicant. In case the nominee is minor, a document of guardian must be given by the applicant.
3. Copy of National ID/ Copy of Passport/ Driving License/Nationality Certificate with attested Photo
4. Bank Certificate / Bank Statement/Copy of MICR cheque leaf
5. Photocopy of Employee ID Card / (applicable only for service holder)
6. 1 photo of authorized person, if any (Attested by the applicant) and a copy of National ID
7. Copy of e-TIN certificate

List of Required Documents for Joint Applicant:

1. 3 Passport Size Photograph
2. Copy of National ID/ Copy of Passport/ Driving License/Nationality Certificate with attested Photo
3. Photocopy of Employee ID Card / (applicable only for service holder).
4. 1 photo of authorized person, if any (Attested by the applicants) and a copy of National ID
5. Copy of e-TIN certificate

List of Required Documents for Corporate Account

1. 3 Photographs of Managing Director/CEO
2. 3 Photographs of Account operator attested by the MD/CEO (Authorized by the Board),
3. Copy of Managing Director/CEO's National ID card / Passport / Driving License
4. Copy of Account Operator's National ID card / Passport / Driving License
5. Bank Certificate / Bank Statement of the organization
6. Board extract regarding open and operate the portfolio account
7. Memorandum, Trade License, Certificate of Incorporation of the Company
8. Copy of e-TIN of the company

List of Required Documents (Partnership):

1. Copy of Valid Trade License
2. Partnership deed
3. 3 Photograph of Authorized signatory (if any) attested by all the partners
4. Partners letter of authority to open account and authorization for operation
5. Bank Statement/Bank Certificate
6. Copy of e-TIN certificate

List of Required Documents (Association/Trust/Society/Provident Fund):

1. Trust deed (for trust account only)
2. Copy of constitution/ bylaws/ rules
3. Certificate of registration
4. List of members of the trustee board along with addresses, Copy of NID, 1Copy of photograph of each person
5. Copy of resolution of governing bodies to open the account & authorization for operation.
6. List of authorized signatories along with addresses, Copy of NID
7. 3 copies of photograph of authorized signatories
8. Bank Statement/Bank Certificate
9. Recognition letter from NBR (for provident fund only)